

**GLASTONBURY TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 5, 2017**

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Regular Meeting at 7:00 p.m. at the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, Connecticut.

1. Roll Call

Council Members

Mr. Thomas P. Gullotta, Chairman
Mrs. Jill Barry, Vice Chairman
Dr. Stewart Beckett III
Ms. Deborah A. Carroll
Mr. Kurt P. Cavanaugh
Ms. Mary LaChance
Mr. Lawrence Niland
Mr. George P. Norman
Mr. Whit C. Osgood

1. Roll Call.

(a) Pledge of Allegiance.

Led by Ms. LaChance

2. Public Comment.

Ms. Candice Maningas of 202 Indian Hill Trail praised the work the town has done in the area of sustainability and energy efficiency. She asked that they expand the clean energy task force for greater diversity and allow it to do more outreach and research.

Ms. Anne Bowman of 62 Morgan Drive concurred with the request to expand the clean energy task force to include Glastonbury citizens and talked up events such as light bulb exchanges and the play-in for sustainability.

(a) Introduction of Chief of Police and Director of Finance.

Mr. Johnson reviewed his memo to the Council in the topic dated December 1, 2017, and introduced Ms. Julie Twilley, the new Director of Finance, and Mr. Marshall Porter, Chief of Police. Ms. Twilley said she was excited to be here and thanked all for being so welcoming. Chief Porter also spoke highly of his experience in town to date. Mr. Cavanaugh apologized for missing the swearing in ceremony but wished them both for well.

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|----------------------------|--------------------|
| 3. Special Reports. | <i>None</i> |
| 4. Old Business. | <i>None</i> |
| 5. New Business. | |

(a) Action to establish Special Revenue Fund – LINKS Program.

Mr. Johnson briefly reviewed his memo on the subject to the Council dated December 1, 2017. Dr. Alan Bookman, Superintendent, reviewed the plans to use Eastbury for pre-school (3 rooms), weight rooms (2 rooms) and LINKS (12 rooms). He reviewed some history of the program started 10 years before and explained that it can cost up to \$30K-\$250K per student for outplacement programs. He noted there are 49 children in the LINKS Program, 5 elementary, 13 middle school, 14 high school and 17 post grad students noting that it is always changing with some children being in the program part-time. He said if the children were out placed, it would cost \$4M but it only cost \$1.5M to run. He said that the year started with 7 children from out of town but now there are 10 who pay \$46K/seat plus any therapy that is needed. He said that right now the program is full but they would like to take more students ensuring the program won't suffer at all.

He continued saying that the first goal with tuition from out of town would be to maintain the Eastbury building and then to offset the special education budget where they can. He said that they have to do some work in the kitchen for the post grad students, they are looking at air conditioning then the following year, they will need replace the carpeting, upgrading intercom system and then eventually, boiler and roof. He said that they would like to utilize a special revenue fund to be able for those expenses for complete transparency. Ms. Carroll asked the maximum capacity at Eastbury to which Dr. Bookman replied saying his speculation is it would about double. Ms. Carroll asked how the costs would be split between the weight room, pre-school and the LINKS program. Dr. Bookman said the weight room won't take much, pre-school will experience savings going to one facility where it currently is in two.

Mr. Norman asked how the costs would be allocated and Dr. Bookman said that they would come out of the operating budget emphasizing that the special revenue fund would only be for the building maintenance. Mr. Norman confirmed the plan was not to charge tuition for Glastonbury children and said that it would be cleaner accounting if they did. Ms. LaChance praised the program. Dr. Beckett also praised the program and its expansion but questioned again about allocation between the programs, for example, utilities. Mr. Niland preferred that money for therapy that comes in and goes out could also go through the account. Dr. Bookman said they were planning to come out of their operating budget but they could look at an alternative.

Mr. Osgood expressed discomfort questioning that there were 40 Glastonbury students now and they expected the program to grow to 100. Dr. Bookman said that there were some students that were currently out placed that they would like to bring back. Mr. Osgood asked if the expenses of the town to outplace were capped at \$50K and Dr. Bookman said probably \$60-\$70K. Mr. Osgood asked what it costs to educate a student from out of town. Dr. Bookman said that they aren't paying anything extra as the program already exists for Glastonbury students. Mr. Osgood questioned if they would have room for the Glastonbury students if they didn't have the out of district children and Dr. Bookman said no, because of what type of student they are, eg. Elementary, middle school or high school. Mr. Osgood asked about the lease at 628 Hebron Avenue. Dr. Bookman said the lease is 3 years but they are looking to sublease. Mr. Osgood felt the special revenue fund should be for the program allocating all the costs across the three. He asked about the special education supervisor. Dr. Bookman said that the position has nothing to do with the LINKS program, they replaced an assistant principal with this position. Mr. Osgood questioned the doubling again. Dr. Bookman indicated that the increase would be slow and deliberate. Mr. Johnson suggested they talk to the auditors and bring it back.

Motion By: Dr. Beckett

Seconded By: Mr. Niland

BE IT RESOLVED, that the Glastonbury Town Council hereby tables the action to establish a special revenue fund for the LINKS program.

Result: Motion passes {9-0-0}

(b) Status report and discussion concerning State Aid and possible budget adjustments – FY 2017-2018.

Mr. Johnson briefly reviewed his memo dated December 1, 2017, noting a net gain of \$3.6M indicating the Council should take action assuming they didn't want to issue a supplemental tax bill. He noted the renter's rebate program and the mandated elderly tax relief which will no longer be funded by the state. Board of Education Chairman Susan Karp noted their budget difficulties with the cuts adding that it also impacts the building of the budget for 2018-2019 hopeful that some of the state money coming back can be allocated to the Board of Education.

PUBLIC HEARING AND ACTION ON PUBLIC HEARING – 8:00 P.M.

NO. 1 APPLICATION OF HORSESHOE LANE ASSOCIATES, LLC, FOR A CHANGE OF ZONE FROM RURAL RESIDENCE TO RESIDENCE AA ZONE – GLASTONBURY GLEN, 18 SINGLE FAMILY DWELLINGS ON 15.532± ACRES – ASSESSOR'S LOT E-3AA ORCHARD STREET AND A PORTION OF ASSESSOR'S LOT S-54 HEBRON AVENUE – HORSESHOE LANE ASSOCIATES, LLC (APPLICANT),

CATHOLIC CEMETERIES ASSOCIATION OF THE ARCHDIOCESES OF
HARTFORD, INC. (OWNER); AND

APPLICATION OF HORSESHOE LANE ASSOCIATES, LLC, FOR A CHANGE OF
ZONE FROM RESIDENCE AA ZONE TO PLANNED AREA DEVELOPMENT AND
FINAL DEVELOPMENT PLAN – GLASTONBURY GLEN, 18 SINGLE FAMILY
DWELLINGS ON 15.532± ACRES – ASSESSOR'S LOT E-3AA ORCHARD STREET
AND A PORTION OF ASSESSOR'S LOT S-54 HEBRON AVENUE – HORSESHOE
LANE ASSOCIATES, LLC (APPLICANT), CATHOLIC CEMETERIES
ASSOCIATION OF THE ARCHDIOCESES OF HARTFORD, INC. (OWNER)

Community Development Director, Khara Dodds, joined Mr. Johnson. Attorney Alter represented the developer and introduced his team. He noted that they had been granted an extension to be accommodated in the available meeting schedule. He explained the request to change the zone from RR to AA and then to PAD and that the information presented for the first hearing be accepted into the record for the second. He noted that after the subcommittee expressed interest in more open space, they went back to the Catholic Cemetery for more land so they could do that. He reviewed the areas of the Plan of Conservation and Development he felt were addressed with the proposal. He reviewed the site and the surrounding developments, Orchard Street was in RR but none of the houses are conforming, Tara is A zone, an affordable development, Dutton Place Condos, a PAD, Orchard PAD. Adena's Walk Condos and Hale Farms.

He continued saying that the subject property is AA zone allowing up to 1.8 units/acre and they propose 1.47 units/acre which is less than the surrounding density. He emphasized that a double zone change has been done at least 5 times in the past naming the developments. He said there would be no outlet to Neipsic and during peak times, a left from Orchard Street is difficult but Tara is signalized. Regarding the issue about the bus stop raised during the proceeding, there were no complaints made to the Board of Education or issues raised by the Police Department but this is in the purview of the Board of Education. He emphasized that this is smart growth. He said it is a 15.523 acre site with 12.27 acres that are buildable as they can't use wetlands or slopes. He noted 9.5 acres green space which is over than 60% and the nearest home is 200'.

Mr. Ben Wheeler, landscape architect, reviewed the site drainage, noted the open meadow to be maintained by the homeowner's association, the 50' access to Orchard to be a private road. He met with the neighbors to relocate one driveway. He said that trees and stumps would be left to return to a woodland area but they would be eliminating invasive species. He noted the sign planned for the entrance of the boulevard, landscaping plan for the area taking into account sun for each area and that there is no impact to the 3 acres of wetlands. He continued with the drainage and utilities serving the site noting that they will require a pump station proposed to be

housed in a structure, the design of which they'd like to handle as a minor amendment. John Gondek, environmental engineer, said that there are no direct impacts on site and 62% is put aside for open space through conservation easements to provide connectivity for wildlife. Attorney Alter reviewed the housing options adding they wouldn't allow the same design side by side nor the same color pallet. He submitted the material samples, said they are 3 to 4 bedroom homes with 2-car garages and basements with a price expected to be in the high \$300K's.

Mr. George Pruce, President of the Orchard Homeowner's Association, reiterated his concern about the bus stop suggesting it be moved one block. He said that when Chase Hollow was developed, despite a good faith effort, homes in their neighborhood had their basements flood and required sump pumps. He said this development is closer and expressed concern about impacts. He said he was happy it wasn't a cemetery but was worried about the water issues and suggested they move the bus stop one block.

Mr. Scott Cedar of 49 McIntosh Lane expressed concern about water and the tree buffer.

Attorney Alter said that the Board of Education has authority over the bus stop location. He said that the neighbors made them aware of the water issues and the engineer said all will be directed to the north and west. He said that a drainage pipe had been day-lighted but that the plan includes yard drains in the rear. He emphasized he had no idea what happened between Orchard and Chase Hollow. Mr. Wheeler showed the landscaping plan pointing out they plan to retain the same buffer. He reviewed the drainage again.

Mr. Cavanaugh asked if the pump house was anticipated at the joint preliminary hearing. Attorney Alter said he was uncertain if designed. Mr. Cavanaugh asked about the elevation changes. Mr. Wheeler said that Orchard Street is higher by several feet. Mr. Cavanaugh asked if they had the final design of the pump station. Mr. Wheeler said they did not, it would house an underground well and pump and a back-up generator would likely be smaller than the clerk desk. Mr. Cavanaugh asked if it would be handled as a minor amendment. Attorney Alter said that he would ask if the Town Council agrees that Mr. Johnson could approve it noting that the siding and roof material would be the same. Mr. Johnson said he would review it and ensure conservative with the matching materials. Mr. Cavanaugh questioned if the sign was necessary. Attorney Alter said that most PADs have them and they think it is attractive. Mr. Norman asked about a yard drain which was explained by Attorney Alter. Dr. Beckett questioned the water issue. Mr. Wheeler said it was it is sand over clay but was uncertain at what depth. He said that test pits were dug saying that some were dry and some had 8-12". Mr. Osgood expressed support to the development.

Ms. Betty Olsen of 358 Cavan Lane, questioned the noise they should expect from the pump station.

Attorney Alter said that the equipment would be underground.

Motion By: Mr. Niland

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby adopts the information from the first public hearing to 2nd public hearing and both hearings are closed.

Result: Motion passes {9-0-0}

Motion By: Dr. Beckett

Seconded By: Mr. Niland

BE IT RESOLVED, that the Glastonbury Town Council (Zoning Authority), pursuant to Section 4.12 and Section 16 of the Building-Zone Regulations and as recommended by the Town Plan and Zoning Commission on October 17, 2017, hereby approves the application of Horseshoe Lane Associates, LLC for a Change of Zone (Section 16) from Rural Residence to a Residence AA Zone and then a Change of Zone to a Planned Area Development (Section 4.12)- Glastonbury Glen-18 single family dwellings on 15.532 acres- Assessor's Lot E 3AA Orchard Street and a portion of Assessor's Lot E-3AA Orchard Street and a portion of Assessor's Lot S-54 Hebron Avenue, Catholic Cemeteries Associations of the Archdiocese of Hartford, Inc., owner, in accordance with the following plans:

“TITLE SHEET GLASTONBURY GLEN GLEN PLACE LOTS E-3AA & S-54
GLASTONBURY, CONNECTICUT SITE PLAN PREPARED FOR: HORSESHOE LANE ASSOCIATES, LLC 18-3 ARTHUR LANE SOUTH WINDSOR, CT 06074 (860) 268-2452 DESIGN PROFESSIONALS 21 JEFFREY DRIVE P.O. BOX 1167 SOUTH WINDSOR, CT 06074 860-291-8755 –T 860-291-8757 – F WWW.DESIGNPROFESSIONALSINC.COM
PROJECT NO. 3628 DATE: 5-29-2017 DESIGN BY: JAB DRAWN BY: BC/DHJ CHECKED BY: JAB 7/11/2017 REVISE ROAD ALIGNMENT – IWWC SUBMISSION BY BWC 9/12/2017 TEMP DIV. SWALE AND SNOW STORAGE NOTES 9/18/2017 P&Z FILING / ZONE CHANGE BY BDC SHEET C-T1 SHEET 1 OF 15”

“SITE PLAN GLASTONBURY GLEN GLEN PLACE LOTS E-3AA & S-54
GLASTONBURY, CONNECTICUT SITE PLAN PREPARED FOR: HORSESHOE LANE ASSOCIATES, LLC 18-3 ARTHUR LANE SOUTH WINDSOR, CT 06074 (860) 268-2452 DESIGN PROFESSIONALS 21 JEFFREY DRIVE P.O. BOX 1167 SOUTH WINDSOR, CT 06074 860-291-8755 –T 860-291-8757 – F WWW.DESIGNPROFESSIONALSINC.COM
PROJECT NO. 3628 DATE: 5-29-2017 DESIGN BY: JAB DRAWN BY: BC/DHJ CHECKED BY: JAB 7/11/2017 REVISE ROAD ALIGNMENT – IWWC SUBMISSION BY BWC 9/12/2017 TEMP DIV. SWALE AND SNOW STORAGE NOTES 9/18/2017 P&Z FILING / ZONE CHANGE BY BDC SHEET C-SP1 SHEET 4 OF 15”

“DRAINAGE PLAN GLASTONBURY GLEN GLEN PLACE LOTS E-3AA & S-54
GLASTONBURY, CONNECTICUT SITE PLAN PREPARED FOR: HORSESHOE LANE

ASSOCIATES, LLC 18-3 ARTHUR LANE SOUTH WINDSOR, CT 06074 (860) 268-2452
DESIGN PROFESSIONALS 21 JEFFREY DRIVE P.O. BOX 1167 SOUTH WINDSOR, CT
06074 860-291-8755 –T 860-291-8757 – F WWW.DESIGNPROFESSIONALSINC.COM
PROJECT NO. 3628 DATE: 5-29-2017 DESIGN BY: JAB DRAWN BY: BC/DHJ CHECKED
BY: JAB 7/11/2017 REVISE ROAD ALIGNMENT – IWWC SUBMISSION BY BWC
9/12/2017 TEMP DIV. SWALE AND SNOW STORAGE NOTES 9/18/2017 P&Z FILING /
ZONE CHANGE BY BDC SHEET C-DR1 SHEET 6 OF 15”

“UTILITY PLAN GLASTONBURY GLEN GLEN PLACE LOTS E-3AA & S-54
GLASTONBURY, CONNECTICUT SITE PLAN PREPARED FOR: HORSESHOE LANE
ASSOCIATES, LLC 18-3 ARTHUR LANE SOUTH WINDSOR, CT 06074 (860) 268-2452
DESIGN PROFESSIONALS 21 JEFFREY DRIVE P.O. BOX 1167 SOUTH WINDSOR, CT
06074 860-291-8755 –T 860-291-8757 – F WWW.DESIGNPROFESSIONALSINC.COM
PROJECT NO. 3628 DATE: 5-29-2017 DESIGN BY: JAB DRAWN BY: BC/DHJ CHECKED
BY: JAB 7/11/2017 REVISE ROAD ALIGNMENT – IWWC SUBMISSION BY BWC
9/12/2017 TEMP DIV. SWALE AND SNOW STORAGE NOTES 9/18/2017 P&Z FILING /
ZONE CHANGE BY BDC SHEET C-UT1 SHEET 7 OF 15”

“LANDSCAPE PLAN GLASTONBURY GLEN GLEN PLACE LOTS E-3AA & S-54
GLASTONBURY, CONNECTICUT SITE PLAN PREPARED FOR: HORSESHOE LANE
ASSOCIATES, LLC 18-3 ARTHUR LANE SOUTH WINDSOR, CT 06074 (860) 268-2452
DESIGN PROFESSIONALS 21 JEFFREY DRIVE P.O. BOX 1167 SOUTH WINDSOR, CT
06074 860-291-8755 –T 860-291-8757 – F WWW.DESIGNPROFESSIONALSINC.COM
PROJECT NO. 3628 DATE: 5-29-2017 DESIGN BY: JAB DRAWN BY: BC/DHJ CHECKED
BY: JAB 7/11/2017 REVISE ROAD ALIGNMENT – IWWC SUBMISSION BY BWC
9/12/2017 TEMP DIV. SWALE AND SNOW STORAGE NOTES 9/18/2017 P&Z FILING /
ZONE CHANGE BY BDC SHEET C-LS1 SHEET 14 OF 15”

“LANDSCAPE DETAILS & NOTES GLASTONBURY GLEN GLEN PLACE LOTS E-3AA
& S-54 GLASTONBURY, CONNECTICUT SITE PLAN PREPARED FOR: HORSESHOE
LANE ASSOCIATES, LLC 18-3 ARTHUR LANE SOUTH WINDSOR, CT 06074 (860) 268-
2452 DESIGN PROFESSIONALS 21 JEFFREY DRIVE P.O. BOX 1167 SOUTH WINDSOR,
CT 06074 860-291-8755 –T 860-291-8757 – F WWW.DESIGNPROFESSIONALSINC.COM
PROJECT NO. 3628 DATE: 5-29-2017 DESIGN BY: JAB DRAWN BY: BC/DHJ CHECKED
BY: JAB 7/11/2017 REVISE ROAD ALIGNMENT – IWWC SUBMISSION BY BWC
9/12/2017 TEMP DIV. SWALE AND SNOW STORAGE NOTES 9/18/2017 P&Z FILING /
ZONE CHANGE BY BDC SHEET C-LS2 SHEET 15 OF 15”

“PROPERTY SURVEY CATHOLIC CEMETERIES ASSOCIATION OF THE
ARCHDIOCESE OF HARTFORD, INC. ORCHARD STREET GLASTONBURY, CT

PREPARED FOR: ROBERT URSO 18-3 ARTHUR LANE SOUTH WINDSOR, CT 06074
(860) 268-2452 DESIGN PROFESSIONALS 21 JEFFREY DRIVE P.O. BOX 1167 SOUTH
WINDSOR, CT 06074 860-291-8755 –T 860-291-8757 – F
WWW.DESIGNPROFESSIONALSINC.COM PROJECT NO. 3628 DATE: 1-23-2017
DRAWN BY: MHA/RMM CHECKED BY: LRG SHEET VP-1”

“LOT LINE MODIFICATION/ZONE CHANGE PLAN CATHOLIC CEMETERIES
ASSOCIATION OF THE ARCHDIOCESE OF HARTFORD, INC. ORCHARD STREET
GLASTONBURY, CT PREPARED FOR: ROBERT URSO 18-3 ARTHUR LANE SOUTH
WINDSOR, CT 06074 (860) 268-2452 DESIGN PROFESSIONALS 21 JEFFREY DRIVE P.O.
BOX 1167 SOUTH WINDSOR, CT 06074 860-291-8755 –T 860-291-8757 – F
WWW.DESIGNPROFESSIONALSINC.COM PROJECT NO. 3628 DATE: 1-23-2017
DRAWN BY: MHA/RMM CHECKED BY: LRG 7/11/2017 ADD CONSERVATION
EASEMENT BY RMM 9-18-2017 ADD COORDINATES, BENCH MARKS & ZONE LINE
BY BDC SHEET V-1”

And

1. In Compliance with:
 - a. The conditions as contained in a recommendation from the Conservation Commission dated September 20, 2017.
 - b. The conditions contained in the Wetland Permit issued by the Inland Wetlands and Watercourses Commission dated September 20, 2017.
 - c. The conditions as contained in the recommendations from the Community Beautification Committee dated July 12, 2017.
 - d. Standards contained in a report from the Fire Marshal, File #16-093F, plans reviewed 10-10-17.
2. Adherence to:
 - a. The Town Engineer’s memorandum dated October 12, 2017.
 - i. All above ground pump controls and generator shall be enclosed within a structure. The structure shall be designed with similar siding and roofing materials to match the proposed homes. Final size and design are to be submitted and approved by the Town Manager as a minor amendment to the PAD and the Town Engineer, after pump station details/shop drawings area approved by the Town Engineer.
 - b. The Chief Sanitarian’s memorandum dated October 10, 2017.
 - c. The Director of Police Services memorandum dated October 4, 2017.
3. Approval to be effective January 1, 2018.

And

ALSO MOVED, that the Town Council hereby finds that the Glastonbury Glen Planned Area Development meets the requirements of Section 4.12.5 (a-f) – “Findings Required” of the Building-Zone Regulations in that it fulfills the following criteria:

- a. The standards and conditions of Section 12 of these Regulations have been met.
- b. The developer has provided, where appropriate, for the sustained maintenance of the development in general, and also for the open space in accordance with Section 4.12.3j above.
- c. Utilities, drainage and recreational facilities have been so laid out as not to duly burden the capacity of such facilities, such other facilities presently connected therewith, and such facilities proposed by the adopted Town Plan of Development and officially adopted master utility plans.
- d. The streets and drives will be suitable and adequate to carry anticipated traffic and increased densities will not generate traffic in such amounts as to overload the street network in the area.
- e. The existing or proposed utility services are adequate for the population densities and building intensities.
- f. The development will be in keeping with the general interest and spirit of the Glastonbury Building-Zone Regulations and comprehensive plan.

Disc: Dr. Beckett expressed support for the motion noting it will help add to the variety of housing options. Ms. LaChance and Mr. Norman expressed support.

Result: Motion passes {9-0-0}

The meeting recessed at 9:53pm and reconvened at 9:58pm.

(b) Status report and discussion concerning State Aid and possible budget adjustments – FY 2017-2018.

Continued

Board of Education Chairman Susan Karp indicated that the Board of Education is requesting \$2.5M of the state aid be transferred to the Board of Education. Dr. Beckett said that he is uncomfortable with the state budget which is \$200M in deficit. He suggested they only consider sending money to the Board of Education as it comes to the town from the state. Mr. Norman said he agreed asking if the Board of Education had a sense of priority. Board Chairman Karp said that the Board could review and respond. Vice Chairman Barry asked about the procedure. Chairman Gullotta followed up confirming they don't have to go to the Board of Finance. Mr.

Johnson said it originally had to go through the town's process and then was updated giving the Town Council the authority without public hearing.

Chairman Gullotta indicated support of committing money to the Board of Education as received from the state. Mr. Cavanaugh also agreed. Mr. Norman agreed questioning if ECS is exempt from negotiations. Mr. Johnson said that it is but the legislature could change it. Mr. Osgood asked about the \$530K allocated to special projects. Dr. Bookman said the money isn't for Eastbury, other projects saying that they are having some failures in fire panels and phones in two of the schools. Mr. Osgood asked where the funds are coming from for Eastbury to which Dr. Bookman replied saying tuition. Mr. Osgood echoed the concerns for allocating money from the state that they don't currently have in hand. He asked about this payment and Mr. Johnson said \$1.4M. Vice Chairman Barry noted they also have the stabilization grant and Mr. Johnson said \$281,748. Vice Chairman Barry requested they consider them at the same time.

Board of Education Chairman Karp reiterated that they must address their budget January 8 and the money they expect in 2017-2018 will greatly impact their 2018-2019 budget. Dr. Bookman said that they could build the budget assuming the \$2.5M is a revenue. Chairman Gullotta suggested they use caution and perhaps have footnotes on their budget. Dr. Bookman said they could show if they get the funding or not. Ms. LaChance questioned the supplemental tax bill and Chairman Gullotta indicated there was no support for the supplemental tax bill. Ms. LaChance asked about the special education position and if enrollment would increase for special education to which Dr. Bookman said yes. Mr. Norman stated that they got the ECS dodging a bullet but that may not be the case next year.

Motion By: Dr. Beckett **Seconded By:** Mr. Niland
BE IT RESOLVED, that the Glastonbury Town Council hereby allocates the \$1.43M ECS payment received from the state, \$1M to the Board of Education and the remaining .43 to the town.

Disc: Vice Chairman Barry suggested they include the stabilization grant. Dr. Beckett said that the grant was to make up for the motor vehicle grant that the town didn't end up getting. Mr. Osgood said he supported the motion as read. Mr. Cavanaugh also expressed support. Vice Chairman Barry asked they consider all the money coming from the state at once.

Result: Motion and second withdrawn.

Motion By: Dr. Beckett **Seconded By:** Mr. Cavanaugh
BE IT RESOLVED, that the Glastonbury Town Council hereby allocates the \$1.7M payment received from the state for both ECS and stabilization grant, \$1M to the Board of Education and the remaining .7 to the town.

Motion By: Mr. Niland

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby accepts donation of the 5.7± acre open parcel located off Thompson Street, Assessor's Parcel W-18E, as described in a report by the Town Manager dated December 1, 2017 and as recommended by the Town Plan & Zoning Commission.

Result: Motion passes {9-0-0}

(d) Action on Capital Improvement Program Criteria for FY 2018-2019.

Mr. Johnson briefly reviewed his memo on the subject to the Council dated December 1, 2017, noting that neither he nor the Board of Finance suggested any changes having just had a great deal of changes made the previous spring. Chairman Gullotta said that he would like to have a summary sheet of the top priorities of the Board of Education and Town.

6. Consent Calendar.

None

7. Town Manager's Report.

Mr. Johnson briefly reviewed his report to the Council dated December 1, 2017, noting the public informational hearing for the DOT bridge elimination project. Mrs. Barry said that she, Dr. Beckett and Mr. Niland judged the costume contest at the Santa's Run event. Mr. Johnson mentioned the need for alternate counsel due to conflicts and a consensus was reached in favor of the proposed firm. Mr. Niland questioned the number of homes over the threshold to understand the impact and Mr. Johnson agreed to find out. Mrs. Barry praised the town for hosting the New England Gymnastics invitational and for events such as the tree lighting and Santa's Run.

8. Committee Reports.

(a) Chairman's Report.

Chairman Gullotta suggested they review potential charter revisions in order to discuss them at a future meeting. He also noted that the Historical Society has been in contact to discuss appropriately celebrating 325 years for the Town of Glastonbury.

(b) Rules of Procedure Subcommittee.

- **Action to amend and adopt Council Rules of Procedure.**

Ms. Carroll reviewed the report to the Council and Mr. Norman concurred with the summary.

Motion By: Mr. Niland

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby amends Council Rules of Procedure as recommended by the Rules of Procedure Subcommittee in a report dated December 1, 2017, and adopts the amended Rules of Procedure effective December 5, 2017.

Result: Motion passes {9-0-0}

(c) Metropolitan District Commission.

Mr. Osgood said that the MDC approved their budget including moving to monthly water fees and increases to cover debt service to upgrade water systems that are over 100 years old.

(d) CRCOG Policy Committee.

Dr. Beckett said that CRCOG received a grant to do some economic development project and are trying to seek improved leadership.

(e) Subcommittee appointments (Town Services, Policy & Ordinance Review, Land Acquisition, PAD Review, etc.)

Chairman Gullotta made the following subcommittee appointments:

Leadership Committee: Tom Gullotta, Jill Barry, Chip Beckett & Larry Niland

Policy & Ordinance Review Committee: George Norman, Deb Carroll, Jill Barry

Town Services & Land Appraisal Committee: Mary LaChance

CRCOG Transportation Committee: Chip Beckett

Chamber of Commerce Liaison: Chip Beckett & Jill Barry

PAD Review Committee: Kurt Cavanaugh, Whit Osgood, Larry Niland and Mary LaChance

Committee to Name a Public Facility: To be addressed if needed in the future

Great Pond Stewardship Committee: Whit Osgood, Tom Gullotta and Deb Carroll

Rules of Procedure Subcommittee: Deb Carroll and George Norman

G.L.A.D: Jill Barry and Deb Carroll

9. Communications.

None

10. Minutes

(a) Minutes of November 14, 2017 Organizational Council meeting.

Motion By: Mr. Niland **Seconded By:** Dr. Beckett
BE IT RESOLVED, that the Glastonbury Town Council hereby approves the Minutes of November 14, 2017, Organizational Council Meeting with the following correction:

Page 2, #8 correct Mr. Niland to read Mr. Norman that was appointed to the subcommittee.

Result: Motion passes {9-0-0}

11. Appointments and Resignations.

(a) Resignation of George P. Norman from the Board of Assessment Appeals (R-2019).

(b) Resignation of Robert Lynn from the Water Pollution Control Authority (R-2019).

(c) Resignation of James Sinclair as an Alternate member of the Zoning Board of Appeals (R-2019).

(d) Resignation of Edward Andreozzi as an Alternate member of the Zoning Board of Appeals (R-2019).

Motion By: Dr. Beckett **Seconded By:** Mr. Niland
BE IT RESOLVED, that the Glastonbury Town Council hereby accepts the resignations noted in items a-d above.

Result: Motion passes {9-0-0}

(e) Appointments to various boards and commissions as available (Democratic).

Motion By: Mr. Niland

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the following appointments:

<u>Name</u>	<u>Board, Commission, Committee</u>	<u>Term</u>
Terence Sexton	Building Board of Appeals/Code Review	New Appointment (D-2022)
Daren Hill	Commission on Aging	New Appointment (U-2021)
Nancy Goodwin	Commission on Aging	New Appointment (D-2021)
Debra Devries-Dalton	Community Beautification	Reappointment (D-2021)
Della Winans	Community Beautification	Reappointment (D-2021)
Catherine Morgan	Community Beautification	New Appointment (D-2021)
David O'Connor	Economic Development Commission	New Appointment (D-2021)
Harry Im	Economic Development Commission	New Appointment (D-2021)
Al Herzog	Ethics Commission	Reappointment (D-2021)
James Estrada	Ethics Commission	New Appointment (U-2021)
Allen Friedrich	Fair Rent Commission	Reappointment (D-2021)
Elizabeth Catarius	Fair Rent Commission	New Appointment (D-2019)
Bethy Guiles	Fair Rent Commission	New Appointment (D-2021)
Laura McConville	Fair Rent Commission	New Appointment (D-2019)
Cara Keefe	Historic District Commission	New Appointment (D-2022)
Robyn Guimont	Historic District Commission	New Appointment (D-2022)
Geoffrey Dellenbaugh	Historic District Commission	Reappointment (D-2022)
Jane Fox	Alternate – Historic District Commission	Reappointment (D-2022)
John Langmaid	Alternate – Historic District Commission	New Appointment (D-2022)
Adam Fleisher	Housing Code of Appeals	New Appointment (D-2019)

Alice Sexton	Housing Code of Appeals	New Appointment (D-2019)
Patricia Darling	Human Relations Commission	Reappointment (D-2021)
Leslie Ohta	Human Relations Commission	New Appointment (D-2019)
Roberta Swafford	Human Relations Commission	New Appointment (D-2021)
David Hoopes	Insurance Advisory Committee	Reappointment (D-2019)
William Wulftange	Insurance Advisory Committee	Reappointment (D-2019)
Christopher Griffin	Insurance Advisory Committee	Reappointment (D-2019)
Luther Weeks	Insurance Advisory Committee	New Appointment (D-2019)
Allen Friedrich	Personnel Appeals Board	Reappointment (D-2023)
Brian Youmatz	Personnel Appeals Board	New Appointment (D-2023)
Bridget Gallagher	Public Buildings Commission	New Appointment (D-2021)
Michael Pellin	Public Buildings Commission	New Appointment (D-2021)
H. James Boice	Recreation Commission	Reappointment (D-2021)
Dan Durso	Recreation Commission	Reappointment (D-2021)
Keith Shaw	Town Plan & Zoning Commission	Reappointment (D-2021)
Jacob McChesney	Town Plan & Zoning Commission	New Appointment (D-2021)
Matthew Saunig	Alternate -Town Plan & Zoning Commission	New Appointment (D-2021)
Christopher Griffin	Alternate – Town Plan & Zoning Commission	New Appointment (D-2021)
Louis Accornero	Water Pollution Control Authority	Reappointment (D-2021)
John A. Davis, Jr.	Water Pollution Control Authority	Reappointment (D-2021)
Richard Lawlor	Water Pollution Control Authority	New appointment (D-2019)
Ellen Saunig	Welles Turner Library Board	New Appointment (D-2023)
Susan Pearlman	Welles Turner Library Board	New Appointment (D-2023)

Jennifer Hudner	Welles Turner Library Board	New Appointment (D-2019)
Angela Phelan	Youth & Family Services Commission	Reappointment (D-2021)
Natalie Cooke	Youth & Family Services Commission	Reappointment (D-2021)
Tyler Booth	Youth & Family Services Commission	New Appointment (D-2019)
Ann Purcell Murray	Youth & Family Services Commission	New Appointment (D-2019)
Bevan Moore	Youth & Family Services Commission	New Appointment (D-2019)
David Hoopes	Alternate – Zoning Board of Appeals	New Appointment (D-2021)

Result: Motion passes {9-0-0}

(f) Appointments to various boards and commissions as available (Republican).

Motion By: Mr. Niland **Seconded By:** Dr. Beckett
BE IT RESOLVED, that the Glastonbury Town Council hereby approves the following appointments:

<u>Name</u>	<u>Board, Commission, Committee</u>	<u>Term</u>
James W. Dutton	Building Board of Appeals/Code Review	Reappointment (R-2022)
Rosemary Hokanson	Commission on Aging	Reappointment (R-2021)
Jennifer DiSette	Commission on Aging	New appointment (U-2021)
Eva Bowden	Commission on Aging	Reappointment (R-2021)
Jarrod Sansoucy	Community Beautification Committee	New appointment (U-2021)
Robert G. Shipman	Community Beautification Committee	Reappointment (R-2021)
Harold Harris	Economic Development Committee	Reappointment (L-2021)
Angela Bull	Ethics Commission	Reappointment (R-2021)
Brooke Oppenheimer	Ethics Commission	Reappointment (U-2021)
Barbara Theurkauf	Historic District Commission	Reappointment (R-2022)

Henry von Wodtke	Historic District Commission	Reappointment (R-2022)
Woodrow Baird	Insurance Advisory Committee	New appointment (R-2019)
Stephen J. Ludwig	Insurance Advisory Committee	Reappointment (R-2019)
Ben Kehl	Insurance Advisory Committee	Reappointment (R-2019)
Lisbeth Becker	Public Buildings Commission	Reappointment (R-2021)
Mario DiLoreto	Recreation Commission	Reappointment (R-2021)
John Tanski	Water Pollution Control Authority	Reappointment (R-2021)
Karen Boisvert	Youth & Family Services Commission	New appointment (R-2019)
Ann Mount	Youth & Family Services Commission	New appointment (R-2021)
Michael Fitzpatrick	Alternate – Zoning Board of Appeals	New appointment (R-2019)

Result: Motion passes {9-0-0}

(g) Resignations from various commissions.

Motion By: Mr. Niland **Seconded By:** Dr. Beckett
BE IT RESOLVED, that the Glastonbury Town Council hereby accepts the following resignations:

<u>Name</u>	<u>Board, Commission, Committee</u>	<u>Term</u>
Charles F. Murray	Fair Rent Commission	D-2019
Lisa Mandeville-McGeough	Youth & Family Services Commission	R-2019
Perry Chamas	Welles-Turner Memorial Library Board	R-2019

Result: Motion passes {9-0-0}

12. Executive Session.

None

13. Adjournment

Motion By: Mr. Niland

Seconded By: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns their regular meeting of December 5, 2017, at 10:57 pm.

Result: Motion passes unanimously {9-0-0}.

Respectfully submitted,

Kimberly Meanix Miller

Kimberly Meanix Miller
Recording Clerk

Thomas P. Gullotta
Chairman